

You Deserve a Break!

Housing and Dining Services

Closing Information • April 2009



Hall Security

The entrances to all residence halls will be locked at 5:00 PM on Sunday, May 3. Your ID Card will **NOT** allow you entry into the building after this date.

Questions

If you have any questions regarding checkout, please see your Resident Assistant, email housing@mtu.edu, or give one of the following offices a call:

Housing 906-487-2682
Facilities 906-487-2740
Dining Services 906-487-2664

Parking

All vehicles must be removed from lots by Monday, May 4, 2009 at 7:00 AM. Vehicles left will be towed at owner's expense. Summer residents will park in Lot 17U.

As you check out of the residence halls for the summer, please take the time to read this final issue of *You Deserve A Break*. It contains important information on room cleaning procedures, checking out, mail forwarding, room damages, dining hours, summer storage, and much more. If you have any questions, feel free to contact us at housing@mtu.edu or ask your Resident Assistant. Good luck on finals!

Checkout

Make an appointment to checkout with your RA. All checkout appointments must be made at least **48 hours** before you are planning to check out.

Students with extenuating circumstances can request a late departure by visiting "online forms" at www.housing.mtu.edu.

Please note if you do not check out properly, you will be assessed a \$25.00 improper checkout penalty. If you do not return your key, there is a \$50.00 fee.

All residents not graduating must vacate their room and properly check out with their RA before noon on Saturday, May 2, 2009.

All graduating seniors must vacate their room and properly check out with their RA before noon on Sunday, May 3, 2009.

After you have checked out of your room with your RA, **return your key(s) and the yellow checkout form to the reception desk in your residence hall.** If the reception desk is closed, tape the key(s) to the form and place it in the misaddressed mail slot.

Meal Schedule

DHH

Monday – Friday	April 27 – May 1
Continental Breakfast	7:00 AM – 10:30 PM
Lunch	10:30 AM – 1:15 PM
Deli Hour	1:15 PM – 4:00 PM
Dinner	4:00 PM – 6:00 PM

McNair

Monday – Friday	April 27 – May 1
Continental Breakfast	7:00 AM – 10:30 AM
Lunch	10:30 AM – 1:15 PM
Monday – Thursday	April 27 – 30
Deli Hour	1:15 PM – 4:00 PM
Dinner	4:00 PM – 9:00 PM

Wads

Monday – Friday	April 27 – May 1
Breakfast	7:00 AM – 9:00 AM
Continental Breakfast	9:00 AM – 10:30 AM
Lunch	10:30 AM – 1:15 PM
Monday – Thursday	April 27 – 30
Deli Hour	1:15 PM – 4:00 PM
Dinner	4:00 PM – 6:00 PM

Friday, May 1 dinner served in Douglass Houghton Hall only!



Dining Halls

The Dining Halls will close after lunch in Wads and McNair, and after dinner in DHH on Friday, May 1.

Dining Halls will reopen in the fall for brunch Saturday, August 22, 2009.

Campus Café

The Campus Café will close at midnight Thursday, April 30, 2009. It will open for the fall Saturday, August 22, 2009 at 5:00 PM.

Reception Desks

Desk hours during finals week in all residence halls will be as follows:

Monday, April 27 – Friday, May 1,

8:00 AM – 10:00 PM

Saturday, May 2, 7:00 AM – 4:00 PM

Sunday, May 3, 7:00 AM – 12:00 noon

Please return all materials to the desk by 8:00 PM on Thursday, April 30, 2009.

Mail

Mail received after Saturday, May 2 will be forwarded to the home address you have on file with the University. If your forwarding address is other than your home address on file, complete the top portion of your yellow checkout form.

Please notify senders of your change of address. Mail will be forwarded until June 6, 2009. Thereafter, mail will be returned to sender.

Be Earth Friendly

If you are throwing away your refrigerator, please place it next to the dumpster. We will discharge the freon and dispose the refrigerator.

Room Cleaning

- Empty room of all belongings.
- Clean desk drawers and surfaces.
- Clean dresser drawers and surfaces.
- Empty closet or wardrobe.
- Clean inside of your room door and whiteboards. Remember to remove all tape marks, stickers, and signs.
- Vacuum your floor (do not sweep debris into hallway).
- Empty wastepaper basket.
- Remove any weatherstripping and glue from door jams and door surfaces.
- Clean window sills and ledges.
- If you leased a refrigerator from Michigan Tech, it must be cleaned and defrosted. Unplug the refrigerator and leave the refrigerator door open. It will be picked up from your room.
- Close and lock your window and door.

You may check out cleaning supplies at the reception desk or from the floor custodian.

When you leave, your room must be in the same condition it was when you moved in. All furniture must be present or accounted for on furniture request forms.

Return your bunks into the default configuration shown below. Additional charges will result if maintenance must reassemble the bunk correctly.



Items that cannot be compacted (i.e. pizza boxes, lumber, fridges, etc.) must not be thrown down the trash chute or left in the trash room. Please take these items to the dumpster.

Damage Billing

A final inspection of every room will be made by the Housing & Residential Life staff. All damages, other than normal wear and tear, will be documented and charged to the resident(s). Unless one occupant of your room assumes full responsibility for a charge for damages or missing items in your room, all charges will be equally shared by the occupants of the room. Be sure to clear up any responsibility for damages and missing room items with your RA before you check out.

Bike Storage

If you utilized any of the residence hall bike storage programs, you should contact your hall council to check your bike out before you leave.

DHH - mlmisson@mtu.edu
McNair - hqsolomo@mtu.edu
Wads - dmrequ@mtu.edu

Any bikes left in storage over the summer are considered abandoned and will be given to Public Safety.

Bike Racks

Remember to move your bike from the outside bike racks by Sunday, May 3, 2009 and take it home for the summer. Remaining bikes will be removed by Public Safety.

House Damages

If you live in a House that has received damage charges, you will be billed a percentage of those charges. You will be notified of your fee due for the damages via email. You then have the opportunity to pay the damage fee at the Reception Desk by Saturday, May 2. If you have not paid the damage due amount by this date, a University bill will be generated at the cost not less than \$5.00. If the total cost of community damages is less than \$1.00 per person, no damage due amount will be processed.

Finals Quiet Time

Quiet hours begin for 22 hours a day during finals week on Friday, April 24 at 11:59 PM and continue until Friday, May 1 at 12:00 PM. Consideration hours are in effect from 12:00 PM – 1:00 PM and 5:00 PM – 6:00 PM.

Storage

If you are not returning to Michigan Tech residence halls next year, you must remove all items you have in storage no later than April 17.

If you are returning to the hall next year, Housing has limited storage space for your belongings. All items you leave in storage must be properly labeled and sealed in a box or plastic bin. Only RAs may store items for residents. We do not have end of the year indoor storage for large furniture items like futons and lazy boy chairs. We do not assume responsibility for items left in storage over the summer.

You will not have access to the items you have in summer storage until the residence halls open in the fall. Items left in storage over the summer which are not properly marked will be removed and discarded.

Telecom

Summer students should be able to access Resnet by directly connecting their computer to the jack in the wall. If you are having difficulty connecting to the internet over the summer, you can contact Resnet by calling 483-9955.

Ice Cream Social

On Sunday, April 26, all three dining halls will have free ice cream available to residents from 9:00 PM - 10:00 PM. This is being sponsored by Dining Services.

Fall Opening

Residence halls are scheduled to open on Saturday, August 22, 2009 at 10:00 AM. The first meal served will be brunch on Saturday, August 22, 2009. The Campus Café will open Saturday, August 22, 2009 at 5:00 PM. Check in details will be included in assignment letters, which you will receive in late July.

Classes begin Tuesday, September 1, 2009.

Summer Housing

Wadsworth Hall will house all summer students this year. If you would like to stay with us this summer, all you need to do is visit www.housing.mtu.edu, click on Online Forms and complete the Summer 2009 application and contract. If you prefer, you can pick up copies of these forms from the Housing & Residential Life office, 153 Wadsworth Hall.

When completed, bring these forms to the Housing & Residential Life office. Please complete your summer housing forms no later than April 20, 2009.

Book Buyback

The Campus Store will have a table set up in each residence hall over finals week from 10:00 AM to 4:00 PM to buy back used books. They will be in Wadsworth from Monday through Thursday, DHH on Monday and Wednesday, and McNair on Tuesday and Thursday.

The logo for Michigan Technological University, featuring the word "MichiganTech" in a bold, italicized, sans-serif font with a white outline.

Michigan Technological University is an equal opportunity educational institution/equal opportunity employer.

